

CHAPTER: _____

STANDARDS SELF-ASSESSMENT DATE: _____

Chapter Standards	Compliance (as of assessment date)	
	Yes	No
Financial		
Approve chapter event and related activity budgets		
Maintain > 45 cent cost-dollar raised ratio for each fundraising event / program, w/ a goal of > 35 cent cost/\$ raised ratio for overall chapter results		
Develop annual business plan/submitted & aligned w/ national direction		
Governance		
Obtain signed conflict of interest statements for all board members annually		
Ensure each board member makes an annual personal gift of \$250*		
Maintain and forward meeting minutes and rosters		
Participate in a minimum of 3 leadership council calls/meetings annually		
<i>* Includes matching gifts and in-kind gifts w/ tax deductible value of \$250+</i>		
Brand / PR		
Comply w/ style guide in GoA communications		
Ensure marketing materials electronic/printed are approved in advance of printing/distribution (invitation, press releases, website pages, newsletters, etc)		
Program		
Participate in minimum of 9 Grant Selection Committee meetings annually		
Adhere to Grant Selection Policy requirements for chapter approval of grants		
OVERALL REVIEW		
Comments:		