



**Gift of Adoption (GOA) National Board of Governor's – Member Responsibilities**

In serving on the GOA National Board of Governors, I agree to actively participate in carrying out the mission of the Fund and fulfill the following duties to the best of my ability:

**GOVERNING THE ORGANIZATION**

1. Assist the board in carrying out its fiduciary responsibilities, such as reviewing the quarterly financial statements, approving a budget, developing fundraising goals for the organization and approving the annual audit, reviewing and monitoring board governance policies and providing general financial oversight of the organization.
2. Act as an ambassador for Gift of Adoption by staying informed about the organization's mission, policies and grant making process, introducing the organization to those in your network and promoting its mission.
3. Sign a confidentiality and conflict of interest statement annually and submit to a background check during candidacy process and with each new (3 year) board term.
4. Participate (by phone or in person) in at least 75% of board meetings. Attend at least 1 in person meeting annually, including 1 National Leadership Conference per 3 year term.
5. Participate actively on at least one National Board Committee.
6. Make a minimum cash donation of at least \$1,000 annually. (Note 1)
7. Raise at least an additional \$1,000 annually. (Note 2)

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Board Member

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Signature