



Gift of Adoption (GOA) National Board of Governor’s - Member Responsibilities

In serving on the GOA National Board of Governors, I agree to actively participate in carrying out the mission of the Fund and fulfill the following duties to the best of my ability:

GOVERNING THE ORGANIZATION

1. Assist the board in carrying out its fiduciary responsibilities, such as reviewing the quarterly financial statements, approving a budget, developing fundraising goals for the organization and approving the annual audit, reviewing and monitoring board governance policies and providing general financial oversight of the organization.
2. Act as an ambassador for Gift of Adoption by staying informed about the organization’s mission, policies and grant making process, introducing the organization to those in your network and promoting its mission.
3. Sign a confidentiality and conflict of interest statement annually and submit to a background check during candidacy process and with each new (3 year) board term.
4. Participate (by phone or in person) in at least 70% of board meetings. Attend at least 1 in person meeting annually, including 1 National Leadership Conference per 3 year term.
5. Participate actively on at least one National Board Committee.
6. Make a minimum cash donation of at least \$5,000 annually. (Note 1)
7. Raise at least an additional \$5,000 annually. (Note 2)

Board Member

Date

Notes:

1. **Personal Cash Gift:** This annual board gift is separate from other cash gifts – i.e. chapter events, investor board membership, signature event sponsorship, etc. If a board member’s company has a matching gift program, this match is on top of the board member’s gift and counts toward the additional fundraising amount.

The Year 1 board gift is pro-rated by appointment date as follows:

Q1 (July – September): \$5,000

Q2 (October – December): \$3,750

Q3 (January – March): \$2,500

2. **Fundraising:** Fundraising goals and activities generally align with reaching one of the organization’s major development areas: national board, investor board, signature event sponsorship or chapter expansion. The following are guidelines:
 - a. Introduce and recruit a new National Board member: \$5,000
 - b. Introduce and recruit an Investor Board member: \$2,500
 - c. Introduce and recruit one Friend of the Fund: \$1,000
 - d. Recruit a Signature Event sponsor: Counted dollar-for-dollar contributed
 - e. Enroll a Foundation Donor: Counted dollar-for-dollar contributed
 - f. Recruit an emerging Chapter leader: \$3,500
 - g. Recruit a Chapter Board Member: \$1,000
 - h. Recruit a Keynote Speaker for a major GOA event or program: \$2,500
 - i. Fundraising for a chapter or chapter event: Counted dollar-for-dollar raised